



Manistee County Board of Commissioners

Manistee County Courthouse • 415 Third Street • Manistee, Michigan 49660

CHAIRPERSON
Allan O'Shea
VICE-CHAIRPERSON
Edward Haik

Ken Hilliard
Ervin Kowalski
Jim Krolczyk
Glenn Lottie
Carl Rutske

CLERK
Marilyn Kliber
(231) 723-3331
CONTROLLER/ADMINISTRATOR
Thomas Kaminski
(231) 398-3500

AGENDA

THE MANISTEE COUNTY BOARD OF COMMISSIONERS WILL HOLD THEIR REGULAR MEETING ON TUESDAY, MARCH 16, 2010, AT 9:00 A.M. IN THE BOARD OF COMMISSIONERS' MEETING ROOM LOCATED IN THE MANISTEE COUNTY COURTHOUSE AND GOVERNMENT CENTER, 415 THIRD STREET, MANISTEE, MICHIGAN.

CALL TO ORDER BY THE CHAIRPERSON

PLEDGE OF ALLEGIANCE

INVOCATION

ROLL CALL

APPROVAL OF MEETING AGENDA

CONSENT AGENDA

- A) The minutes of the February 16, 2010 regular Board meeting.
- B) The minutes of the March 5, 2010 Special Board meeting.
- C) March 2010 monthly appropriations and fund transfers which are attached under APPENDIX A.

PUBLIC COMMENT

RECOGNITION, ANNOUNCEMENTS & CORRESPONDENCE

- A) **9:15 A.M. - LT. MICHAEL HOSH, MICHIGAN STATE POLICE, EMHSD, 7TH DISTRICT COORDINATOR**, will appear before the Board to present Lt. Kenneth Falk, Emergency Management Coordinator, with a certificate recognizing successful completion of the Professional Emergency Management Program (PEM).
- B) **KAREN MOLBY, ADMINISTRATIVE ASSISTANT/PERSONNEL OFFICER, AND RACHEL NELSON, ADMINISTRATIVE SECRETARY**, will appear before the Board to announce the kick-off of the NACo Prescription Discount Card program.

TREASURER'S REPORT (Russell A. Pomeroy)

COMMITTEE REPORTS - (Reports may be given at any time during the meeting as time allows).

- *A) Finance Report
- *B) Ways & Means/Equalization Committee Report
- *C) Policy Committee Report
- *D) Personnel Committee Report
- *E) Public Safety Committee Report & Sheriff Report
- F) Investment Committee Report
- *G) Technology/Information Committee Report
- H) Human Services Committee Report
- I) Executive Committee Report (Joint Court Committee)
- J) Physical Resources Committee Report
- *K) Green Team/Recycling Committee Report
- *L) Regional Summit Committee Report
- *M) County Controller/Administrator's Report
- *N) Reports from individual Commissioners on various special assignments.
- O) Report on Joint City/County/Tribal issues.
- P) Bear Lake Improvement Board - MILFOIL (Ken Hilliard)

(* = Committee meetings held this month)

10:00 A.M. - BRUCE SCHIMKE, MAINTENANCE SUPERVISOR, will appear before the Board to present bids and request approval of a contractor to complete the Courthouse Security construction project.

10:15 A.M. - BOARD/COMMISSION APPOINTMENTS

A) MANISTEE-BENZIE COMMUNITY MENTAL HEALTH BOARD OF DIRECTORS

Three (3) appointments will be made to this Board for three (3) year terms which begin April 1, 2010 and expire March 31, 2013. The Board consists of twelve (12) members: seven (7) residents from Manistee County and five (5) residents from Benzie County. State law requires that four (4) of the Board members be primary (themselves) or secondary (family members) consumers (past or present) of any mental health services. The remaining eight (8) positions are selected "at-large" from various members of the community who may have unique interests in Community Mental Health Services. Applicants must be residents of the County. Not more than four (4) members of the Board may be County Commissioners. Manistee County is seeking one applicant from each category (primary, secondary, and at-large). The incumbents currently serving in the expiring terms are Peter Barnes (secondary), Leslie Wilson (primary), and James Wisniski Sr. (at-large). Applicants for the three (3) available positions are as follows:

- | | |
|--|---|
| 1) Lynn Edward Edmondson (Secondary)
4757 Schoedel Road
Manistee, MI 49660 | 4) James L. Wisniski Sr. (At-Large) (Incumbent)
4695 Crescent Beach Road
Onkama, MI 49675 |
| 2) Ruth Meikle (At-Large)
11775 Golfview Drive
Bear Lake, MI 49614 | 5) Daniel Wrzesinski (Primary)
1703 Maple Road
Manistee, MI 49660 |
| 3) Leslie Wilson (Primary) (Incumbent)
1611 Merkey Road W
Manistee, MI 49660 | |

B) BROWNFIELD REDEVELOPMENT AUTHORITY

Consideration of approving an individual who is volunteering to serve the remainder of a three (3) year term which expires August 20, 2012. The applicant, if appointed, would fill one of two vacant positions on this Board. The applicant is as follows:

- 1) Marlene Wood-Zylstra
21504 Valencourt Road
Copemish, MI 49625

10:30 A.M. - PAULA CHOUINARD-RINAL, LMSW, JAIL DIVERSION COORDINATOR FOR MANISTEE/BENZIE COMMUNITY MENTAL HEALTH, will appear before the Board to report on services being provided in the Manistee County Jail Facility.

10:45 A.M. - CYNDY FULLER, EXECUTIVE DIRECTOR OF THE ALLIANCE FOR ECONOMIC SUCCESS, will appear before the Board regarding the following topics:

- A) Introduce representatives of T.T.S. Chips, Inc., and Fire Glow Pellet Company, as new industry locating in Manistee County.
- B) Presentation on various A.E.S. issues.
- C) Request consideration of approving a Manistee County-Wide Recycling Program Service Agreement between Manistee County and Allied Waste - Manistee.
- D) Request consideration of a resolution of support for an application to bring high speed internet service to Manistee County and the region under the American Recovery and Reinvestment Act (ARRA).

MISCELLANEOUS CONTROLLER AND BOARD ITEMS. (These items may be considered at any time during the meeting as time allows).

- A) Consideration of a resolution declaring April 2010 as Parkinson's Disease Awareness Month in Manistee County.
- B) Update on Equalization Director search.
- C) Consideration of a request from West Shore Medical Center to donate a used ambulance to Cleon Township and a used medication cart to the Manistee Area Community Clinic.

ADJOURNMENT

Visit: www.manisteecountymi.gov to view the County Directory, Calendar of Events, Meeting Reports (under Board of Commissioners), etc.

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APPENDIX A

2010 CONSENT AGENDA

MONTHLY APPROPRIATIONS - MARCH 2010

Manistee-Mason District Health Appropriation (through 12/10)	\$13,009.50
Mental Health	\$17,093.50
Alliance for Economic Success	\$7,379.58
Conservation District	\$2,313.75
TOTAL	<u>\$39,796.33</u>

FUND TRANSFERS - MARCH 2010

Transfer from General Fund Line Item #101 103 999.013 "Transfer-Airport Fund" to the Airport Fund #295 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 131 999.002 "Transfer-Law Library Fund" to the Law Library Fund #269 (100%)	\$0.00
Transfer from General Fund Line Item #101 228 999.005 "Transfer-Computer Fund" to the Computer Fund #273 (1/12)	\$7,500.00
Transfer from General Fund Line Item #101 265 999.008 "Transfer-Capital Improvement Fund" to the Capital Improvement Fund #251 (1/12)	\$9,583.33
Transfer from General Fund Line Item #101 265 999.007 "Transfer-Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 301 999.007 "Transfer - Vehicle Fund" to the Vehicle Fund #603 (100%)	\$0.00
Transfer from General Fund Line Item #101 142 999.015 "Transfer Out-Child Care" to the Child Care Fund #292 (1/12)	\$8,333.33
Transfer from General Fund Line Item #101 215 999.004 "Transfer Out-Elections Fund" to the Elections Fund #218 (1/12)	\$1,666.66
Transfer from General Fund Line Item #101 265 999.009 "Transfer Out-Building Authority Fund" to the Building Authority Debt Fund #369 (1/12)	\$14,491.91
Transfer from General Fund Line Item #101 253 999.006 "Transfer Out-Tax Refunds" to the Tax Refunds Fund #252 (100%)	\$0.00

(APPENDIX A CONT.)

Transfer from General Fund Line Item
#101 103 999.014 "Transfer Out-Health Insurance"
to the Employee Fringe Benefit Fund #260 (1/12) \$5,831.33

Transfer from General Fund Line Item
#101 351 999.010 "Jail Loan Payment Fund Transfer"
to the Jail Expansion Fund #361 (1/12) \$0.00

Transfer from General Fund Line Item
#101 103 999.012 "Transfer-Employee Training Fund"
to the County Employee Training Fund #230 (100%) \$0.00

Transfer from General Fund Line Item
#101 721 999.011 "Transfer-Remonumentation Fund"
to the Remonumentation Fund #253 (100%) \$0.00

Transfer from General Fund Line Item
#101 301 999.021 "Transfer Out-Jaws of Life Fund"
to the Jaws of Life Fund #241 (100%) \$0.00

TOTAL \$56,989.89

Total Appropriations and Fund Transfers = \$96,786.22

The County Board also approves the monthly budgeted transfer of funds from each individual departmental line item for Health Insurance, Life Insurance, Dental Insurance, and Workers' Compensation to the Employee Fringe Benefits Fund #260; the transfer of funds from individual departmental line items for Retirement to the Compensated Services Fund #297; and the transfer of funds from the individual departmental line items for sick and vacation payouts to the Employee Separation Fund #298.